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Council for Geoscience

TENDER RULES AND CHECK LIST

1. All the documents accompanying this invitation to bid must be completed in detail, be **sealed in an envelope** and be deposited in the tender box before the closing date and time. The tender box is situated at the reception of the Council for Geoscience, 280 Pretoria Street, Silverton, Pretoria. Tenders must only be submitted on the tender documentation issued. The retyping of the tender document is not permitted.

2. Duly completed and signed original bid document should be sealed in an envelope marked:

Description: Appointment of a service provider for the provision of metal and anion chemical analysis in water samples for the Council for Geoscience for a period of two (2) years.

Tender No : CGS-2021-27F

Issue date : 06 December 2021

Closing date : 24 January 2022 @ 11h00

3. VIRTUAL NON COMPULSORY BRIEFING SESSION

Date and time: 10th of January 2022 at 11h00

Topic: SCM Briefing session meeting

Time: Jan 10, 2022 11:00 AM Harare, Pretoria

Join Zoom Meeting

<https://zoom.us/j/99496528432?pwd=dUpnd29TUmpxMFN5VHJDOWsyV1YzUT>

09

Meeting ID: 994 9652 8432

Passcode: 804389

4. CHECK LIST

ALL THE RELEVANT FORMS ATTACHED TO THIS BID DOCUMENTS MUST BE COMPLETED AND SIGNED BACK IN BLACK INK WHERE APPLICABLE BY A DULY AUTHORISED OFFICIAL. FAILURE TO PROVIDE ANY OF THE BELOW MENTIONED DOCUMENTS MAY LEAD TO DISQUALIFICATION.

RETURNABLE DOCUMENTS	YES	NO
THE FOLLOWING IS INCLUDED IN THE TENDER DOCUMENT		
Three documents; one (1) original tender document and two (2) copies		
SBD 1. Invitation to Bid		
SBD 2. Bidders must provide proof of Tax Clearance compliance from SARS, The Council for Geoscience will verify your tax compliance proof in terms of practice note 9 of 2017/2018.		
SBD 3.3. Pricing Schedule		

Tender specification		
SBD 4. Declaration of interest		
SBD 6.1.Preference points		
SBD 8. Declaration of bidders past supply chain management practices		
SBD 9. Certificate of independent bid Determination		
Supplier application form (CSD Report)		
Government procurement General conditions of contract		
Certified copies of identity documents of the directors, trustees, main shareholders and members of the company		
Latest Original Certified copies of all share certificates (i.e. copy with original stamp), in case of a company		
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding company who are not individuals.		
CGS will only award BBBEE points to companies that submit a certified BBBEE rating certificate (Copy of certified BBBEE certificate will not be considered) Certificates issued by IRBA and Accounting Officers have been discontinued.BBBEE points will be awarded to companies with a valid SANAS or DTI accredited certificate.		
List of references of past and present clients (Company name, department, branch, contact person with office telephone number		
The Council's document must be kept as supplied and submitted with all Schedules/Forms fully completed.		

Any other documents, certificates etc. must be attached as annexure to the official Council document		
Where the Council's official document is taken apart and not submitted as supplied, the bid will be rejected		
No bid forwarded by telegram, telex, facsimile or similar apparatus will be considered.		
Company registration documents		
Proposal In case of Joint venture, trust or consortiums please submit joint venture agreement.		

5. BID CONDITIONS

5.1 Bidders shall provide full and accurate answers to all (including mandatory) question posed in this document, and, are required to explicitly state either "Accept" or "Not Accept" (with a ✓) regarding compliance with the requirements. Where necessary, the bidder shall substantiate their response to a specific question.

5.2 A "✓" under "**Accept**" will be interpreted as full compliance/acceptance to the applicable paragraph. A "✓" under "**Accept**" will be interpreted that the Bidder/s has/have read and understood the paragraph, A "✓" under "**Not Accept**" will be interpreted that the bidder does **not accept** the content of the applicable paragraph.

5.3 The following bid, conditions will govern the contract between the Council for Geoscience and the successful bidder:

Requirement	ACCEPT	NOT ACCEPT
Bidders are invited to offer the Services in accordance with the attached Specifications and the conditions within this document.		
The Bidder/s shall accept CGS's interpretation of any specific requirement in the Bid documents or Specifications should there be a difference of interpretation between the Bidder/s and CGS.		
Should any dispute arise as a result of this of this Bid and/or the subsequent contract, which cannot be settled to the mutual satisfaction of the Bidder/s and CGS's, it shall be dealt with in terms of paragraph 23		

of the general conditions of contract?		
Should there be any discrepancies between the Bid conditions and any other documentation that forms part of this RFB, the Bid conditions shall take preference.		

Documentation	ACCEPT	NOT ACCEPT
Fully comprehensive service documentation shall be supplied in English by each Bidder, which shall explicitly and detail, describe the service/s offered. This documentation shall include sufficient detail to clearly give the reader a precise and unambiguous description of the service/s offered. Incomplete or incomprehensive service documentation will result in rejection of the offer.		

Selection	ACCEPT	NOT ACCEPT
CGS reserves the right to make a selection solely on the information received in the Bids or to negotiate further with one or more Bidder/s.		
Should CGS consider it necessary, the Bidder/s shall agree to an inspection of the resources and works of the Bidder, if so required?		
To contact any Bidder during the evaluation period, to clarify information only, without informing any other Bidder.		

Copyright	ACCEPT	NOT ACCEPT
The specifications are the intellectual property of Council for Geoscience.		
The contents of any specifications are the property of CGS and are confidential. It shall not in any manner be reproduced, destroyed, lent or given away without the permission.		

Submission of Bid	ACCEPT	NOT ACCEPT
CGS may also reject an offer if the Bidder/s fail to complete the standard bidding documents in this tender document.		

Service approval	ACCEPT	NOT ACCEPT
The Procuring of the Services shall not take place		

until CGS has given final approval of all procedures.		
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Upfront/Deposit Payments	ACCEPT	NOT ACCEPT
CGS will not make any upfront payment or deposit payments to the successful bidder/s for goods or services. CGS will pay 30 days after delivery of goods or service and receipt of an invoice.		

6.BIDDING STRUCTURE

Indicate the type of Bidding structure by marking with an 'X':	
Individual Bidder	
Joint venture	
Consortium	
Subcontractors	
Other	

If Joint Venture or Consortium, indicate the following for <u>Prime Bidder</u>:	
Name of Prime Contractor	
Registration number	
VAT registration number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If Joint Venture or Consortium, indicate the following for <u>all</u> partners other than Prime Bidder:	
Name of partners	
Registration number	

VAT registration number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If using other contractors:	
Name of Prime Contractor	
Registration number	
VAT registration number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If using Subcontractors, indicate the following for <u>all</u> Subcontractors:	
Name of Subcontractor(s)	
Registration number	
VAT registration number	
Percentage of work subcontracted	
Value of work sub contracted in rands	R
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

7. RESPONSE FORMAT

Bidders must respond using the following response format:

Schedule	Description
Schedule 1	<p>Executive Summary</p> <p>The executive summary must cover the following:</p> <ul style="list-style-type: none"> • Paragraph 1 The Bidder must indicate in their bid response to the Council for Geoscience whether they are responding as a Prime bidder, joint venture, consortium or partnership and list the parties and explain their roles. • Paragraph 2 The Bidder must indicate that the signatory of the company/consortium is duly designated to sign the bid response on our behalf of the consortium or joint venture. • Paragraph 3 Summary of similar work done in the past • Paragraph 4 High level summary of their response
Schedule 2	SBD 1
Schedule 3	<ul style="list-style-type: none"> • Bidders must provide proof of Tax Clearance compliance from SARS, The Council for Geoscience will verify your tax compliance proof in terms of practice note 9 of 2017/2018 • Originally Certified BBBEE certificate (For consortium or joint venture a consolidated BBBEE Certificate must be submitted)
Schedule 4	Functional response
Schedule 5	Price Breakdown (Indicate cost drivers) where applicable
Schedule 6	SBD 3.3
Schedule 7	SDB 6.1 (Preference Points form) BBBEE Certificate
Schedule 8	SBD 8
Schedule 9	SBD 9
Schedule 10	Central Supplier Database
Schedule 11	General Conditions of Contract 2010

NB: The response must have an index and the document must be neatly divided using the above mentioned format in sequence.

THE NATIONAL TREASURY

Republic of South Africa



GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

July 2010

GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

TABLE OF CLAUSES

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 “Corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 “Day” means calendar day.
 - 1.8 “Delivery” means delivery in compliance of the conditions of the contract or order.
 - 1.9 “Delivery ex stock” means immediate delivery directly from stock actually on hand.
 - 1.10 “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the

RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such

obligations of the supplier covered under the contract.

1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

5.1 The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The supplier shall not, without the purchaser’s prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier’s performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier’s records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or

analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take

such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

- 16. Payment**
- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.
- 17. Prices**
- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
- 18. Contract amendments**
- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
- 19. Assignment**
- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
- 20. Subcontracts**
- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
- 21. Delays in the supplier's performance**
- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the

supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any

person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which

may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34 Prohibition of Restrictive practices** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	CGS-2021-27F	CLOSING DATE:	24 JANUARY 2022	CLOSING TIME:	11:00AM
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
COUNCIL FOR GEOSCIENCE					
280 PRETORIA STREET					
SILVERTON PTERORIA					
0001					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	FRANS MOSHOEU		CONTACT PERSON	FRANS MOSHOEU	
TELEPHONE NUMBER	012 841 1250/51		TELEPHONE NUMBER	012 841 1250/51	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	fmoshoeu@geoscience.org.za		E-MAIL ADDRESS	fmoshoeu@geoscience.org.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

TOTAL BID PRICE VAT INCLUSIVE :

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:	BID NO.: CGS-2021-27F
CLOSING TIME: 11:00am	CLOSING DATE: 2022/01/24

OFFER TO BE VALID FOR 120 CALENDAR DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
---------	-------------	--

1. The accompanying information must be used for the formulation of proposals.

2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project. R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION	HOURLY RATE	DAILY RATE
.....	R.....
.....	R.....
.....	R.....
.....	R.....
.....	R.....

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

.....	R..... days
.....	R..... days
.....	R..... days
.....	R..... days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....
.....	R.....

TOTAL: R.....

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

Name of Bidder:

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....
.....	R.....
TOTAL: R.....			

- 6. Period required for commencement with project after acceptance of bid
.....
- 7. Estimated man-days for completion of project
.....
- 8. Are the rates quoted firm for the full period of contract? *YES/NO
- 9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.
.....
.....
.....

Any enquiries regarding bidding procedures may be directed to the –

Frans Moshoeu
Supply Chain Management
280 Pretorius Street
Silverton
Pretoria
0001

[Tel:012 841 1250/51](tel:012841125051)

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

2.2 Identity Number:

2.3 Position occupied in the Company (director, trustee, shareholder²):

2.4 Company Registration Number:

2.5 Tax Reference Number:

2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed :

Position occupied in the state institution:

Any other particulars:

.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attached proof of such authority to the bid document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

2.9.1 If so, furnish particulars.

.....

2.10 Are you, or any person connected with the bidder, YES/NO
 aware of any relationship (family, friend, other) between
 any other bidder and any person employed by the state
 who may be involved with the evaluation and or adjudication
 of this bid?

2.10.1 If so, furnish particulars.

.....

2.11 Do you or any of the directors / trustees / shareholders / members YES/NO
 of the company have any interest in any other related companies
 whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

--	--	--	--

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

May 2011

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2

- a) The value of this bid is estimated not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		

Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a

fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS
.....
.....

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	<p>Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.4.1	If so, furnish particulars:
-------	-----------------------------

SBD 8

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
 FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
 ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
 PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js365bW

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js914w 2

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

280 Pretoria Street, Silverton, Pretoria
Private Bag X112, Pretoria 0001, South
Africa

Tel: +27 (0)12 841 1911

Fax: +27 (0)12 841 1221

email: info@geoscience.org.za

website: www.geoscience.org.za



Council for Geoscience

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

Bid number : CGS-2021-27F

Date issued : 06 December 2021

Closing date and time: 24 January 2022 @ 11:00am

Bid validity period : 120 calendar days

TENDER BOX ADDRESS

280 Pretoria Street
Silverton
Pretoria
0001

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

1. INTRODUCTION

The Council for Geoscience (CGS) is a schedule 3A public entity organization as defined by the Public Finance Management Act (Act 1 of 1999). The CGS derives its mandate from the Geoscience Act 100 of 1993. The objectives of the CGS under the Act are to produce world-class geoscience knowledge products and to render geoscience-related services to the South African public and industry. The strategic position of the CGS is to ensure that its activities contribute to the national imperatives, namely to free the potential of individuals by improving the quality of life of all citizens, assisting in the growth and wealth of the country and eradicating poverty especially in the rural areas of South Africa. It does this through the mandate of the Geoscience Act, which includes the following activities:

- 1.1. To systematically document and compile the geology of the earth's surface and continental crust, including offshore areas within the territorial boundaries of South Africa.
- 1.2. To compile geoscience data, especially geological, geophysical, metallogenic, and engineering geological information in the form of maps and accompanying explanations and to make this information available to the public.
- 1.3. To do basic geoscience research into the nature and origin of rocks, ores, minerals, and the history and evolution of life and to understand the geological evolution of the earth. These findings are published in peer-reviewed geoscience publications nationally and internationally.
- 1.4. To collect and curate all geoscience knowledge for the country into the National Geoscience Repository and to make such information available to the public as far as it is possible.
- 1.5. To render geoscience knowledge services and advice to the State to enable informed and scientifically based decisions on the use of the earth's surface and its resources within the territory of South Africa.
- 1.6. To manage several national geoscience facilities on behalf of the country such as the National Seismograph Network, the National Borehole-Core Repository, the National Geoscience Heritage Collections (Geoscience Museum), and the National Geoscience Library.
- 1.7. To render commercial geoscience services and products to national and international clients.

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

2. PURPOSE OF PROPOSAL

The purpose of this request is to appoint a Laboratory to analyse cations and Anions in water using method. Bidders can bid for both anion analysis or metal analysis or either of the two (2) methods.

3. BACKGROUND

The Council for Geoscience routinely requires a variety of chemical analyses to fulfill its statutory requirements. Sample preparation and analytical requirements are primarily fulfilled by the Council for Geoscience (CGS) Laboratory located in Silverton, Pretoria. Some analytical work however needs to be sourced from external laboratories to fulfill the requirement of the Geotechnical Program through the Mine, Environment and Water Management Project (MEWMP).

3.1. Methods

Bidders must tick the method/s they are bidding for:

Description	Tick
1. Metal analysis	
2. Anion analysis	

4. SCOPE OF WORK

Considering the above background, the CGS Laboratory requests proposals from the Laboratories that can carry out trace and anion analysis in water using methods. The appointed laboratory should be able to produce high quality data within the agreed turn around time.

The detailed specifications of the analysis required are listed below:

4.1. ANIONS IN WATER

Approximate number of Samples	2400
Sample matrix	Water
Sample delivery	Samples will be provided in plastic bottles, cooled and filtered
Required elements/ species	Cl ⁻ , Cr ⁶⁺ , F ⁻ , NO ₂ ⁻ , NO ₃ ⁻ , PO ₄ ³⁻ , SO ₄ ²⁻
Preferred technique	Discrete analyzer. Details must be provided of the analytical methods used

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

Sample preparation	Quote must include all additional sample preparation procedures
Accreditation	Accredited laboratories/ methods are preferred. Information on accredited methods/elements must be supplied else provide information on accreditation status.
Detection limits	All detection limits must be supplied
Duplicates	At least 10% of analyses must be done in duplicate
Quality control	Quality control data during analyses must be provided
Turnaround time	Turnaround times must be specified A turnaround time of 10 days or less is preferred per batch is estimated at about 50 samples delivered every 2 months

4.2. METALS IN WATER

Approximate number of Samples	2400
Sample matrix	Water
Sample delivery	Samples will be provided in plastic bottles, cooled, filtered and acidified with HNO ₃
Required elements/ species	Ca, Mg, K, Al, Fe, Na, Li, Be, B, V, Cr, Mn, Co, Ni, Cu, Zn, Ga, As, Se, Rb, Sr, Mo, Ag, Cd, Te, Ba, Tl, Pb, Bi, U, Sb, Ba, Hg
Preferred technique	ICP-MS/ OES. Details must be provided of the analytical methods used
Accreditation	Accredited laboratories/ methods are preferred. Information on accredited methods/ elements must be supplied else provide information on accreditation status.
Detection limits	All detection limits must be supplied
Duplicates	At least 10% of analyses must be done in duplicate
Quality control	Quality control data during analyses must be provided
Turnaround time	Turnaround times must be specified A turnaround time of 10 days or less is preferred per batch estimated at about 50 samples delivered every 2 months

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

5. LEGISLATIVE FRAMEWORK OF THE BID

5.1. Tax Legislation

- i. Bidders must be compliant when submitting a proposal to the Council for Geoscience and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).
- ii. It is a condition of this bid that the tax matters of the successful Bidder be in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the Bidder's tax obligations.
- iii. The tax compliance status requirements are also applicable to foreign bidders/individuals who wish to submit bids.
- iv. It is a requirement that Bidders grant a written confirmation when submitting this bid that SARS may on an on-going basis during the tenure of the contract disclose the Bidder's tax compliance status and by submitting this bid such confirmation is deemed to have been granted.
- v. Bidders are required to be registered on the Central Supplier Database and National Treasury shall verify the Bidder's tax compliance status through the Central Supplier Database.
- vi. Where Consortiums/Joint Ventures/Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

5.2 Procurement Legislation

The Council for Geoscience has a detailed evaluation methodology premised on Treasury Regulation 16A3 promulgated under Section 76 of the Public Finance Management Act, 1999 (Act No. 1 of 1999), the Preferential Procurement Policy Framework Act 2000 (Act No. 5 of 2000) and the Broad-Based Black Economic Empowerment Act 2003 (Act No. 53 of 2003), Practise Note 04 of 2017/18.

5.3 Technical Legislation and/or Standards

Bidders should be cognisant of the legislation and/or standards specifically applicable to the services.

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

5 A NON COMPULSORY BRIEFING SESSION

A non compulsory briefing session will be virtual on the 10th of January 2022 @ 11h00.

Topic: SCM Briefing session meeting

Time: Jan 10, 2022 11:00 AM Harare, Pretoria

Join Zoom Meeting

<https://zoom.us/j/99496528432?pwd=dUpnd29TUmpxMFN5VHJDOWsyV1YzUT09>

Meeting ID: 994 9652 8432

Passcode: 804389

6 TIMELINE OF THE BID PROCESS

The period of validity of the tender and the withdrawal of offers after the closing date and time is 120 days. The project timeframes of this bid are set out below:

Activity	Due Date
Advertisement of bid in Government e-tender portal/print media/tender bulletin	06 December 2021
Closing date of questions relating to bid	14 January 2022
Bid closing date	24 January 2022
Notice to Bidders	The Council for Geoscience will endeavor to inform Bidders of the progress until the conclusion of the tender

All dates and times in this bid are South African standard times.

Any time or date in this bid is subject to change at the Council for Geoscience's discretion. The establishment of a time or date in this bid does not create an obligation on the part of the Council for Geoscience to take any action or create any right in any way for any Bidder to demand that any action be taken on the date established. The Bidder accepts that, if the

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

Council for Geoscience extends the deadline for bid submission (the Closing Date) for any reason, the requirements of this bid otherwise apply equally to the extended deadline.

7 CONTACT AND COMMUNICATION

- 7.2 A nominated official of the Bidders can make inquiries in writing to the specified person, Mr. Frans Moshoeu at this email address: fmoshoeu@geoscience.org.za or telephonically on 012 841 1250. Bidders must reduce all telephonic inquiries to writing and send these to the above email address.
- 7.3 The delegated office of the Council for Geoscience may communicate with Bidders where clarity is sought in the bid proposal.
- 7.4 Any communication to an official or a person acting in an advisory capacity for the Council for Geoscience in respect of the bid between the closing date and the award of the bid by the Bidders is discouraged.
- 7.5 All communication between the Bidders and the Council for Geoscience must be done in writing.
- 7.6 While all due care has been taken in connection with the preparation of this bid, the Council for Geoscience makes no representations or warranties that the content of the bid or any information communicated to or provided to Bidders during the bidding process is, or will be, accurate, current or complete. The Council for Geoscience and its employees and advisors will not be liable concerning any information communicated which may not accurate, current, or complete.
- 7.7 If a Bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in this bid or any other information provided by the Council for Geoscience (other than minor clerical matters), the Bidders must promptly notify the Council for Geoscience in writing of such discrepancy, ambiguity, error or inconsistency to allow the Council for Geoscience to consider what corrective action is necessary (if any).
- 7.8 Any actual discrepancy, ambiguity, error or inconsistency in the bid or any other information provided by the Council for Geoscience will, if possible, be corrected and provided to all Bidders without attribution to the Bidders who provided the written notice.
- 7.9 All persons (including Bidders) obtaining or receiving the bid and any other information in connection with the Bid or the Tendering process must keep the contents of the bid and other such information confidential, and not disclose or use the information except as required for developing a proposal in response to this Bid.

8 LATE BIDS

Bids received after the closing date and time, at the address indicated in the bid documents, will not be accepted for consideration and where practicable be returned unopened to the Bidders.

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

9 COUNTER CONDITIONS

Bidders' attention is drawn to the fact that amendments to any of the Bid Conditions or setting of counter conditions by Bidders or qualifying any Bid Conditions will result in the invalidation of such bids.

10 FRONTING

The government supports the spirit of broad-based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and an honest, fair, equitable, transparent and legally compliant manner. Against this background, the Government condemns any form of fronting.

The Government, in ensuring that Bidders honestly conduct themselves will, as part of the bid evaluation processes, conduct or initiate the necessary inquiries/investigations to determine the accuracy of the representation made in bid documents. Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such inquiry/investigation, the onus will be on the Bidder/Contractor to prove that fronting does not exist. Failure to do so within 14 days from date of the notification may invalidate the bid/contract and may also result in the restriction of the Bidder/Contractor to conduct business with the public sector for a period not exceeding ten years, in addition to any other remedies the Council for Geoscience may have against the Bidder/Contractor concerned.

11 SUPPLIER DUE DILIGENCE

Council for Geoscience reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period. This may include site visits and requests for additional information. Bidders whose information could not be confirmed or authenticated and found to have misrepresentation of information during the bidding process will be disqualified and restricted with the National Treasury.

12 CANCELLATION AND MODIFICATION OF TENDER

The Council for Geoscience reserves the right to cancel or modify this tender. Any decision to modify the tender document shall be communicated to all prospective Bidders. Failure to adhere to modifications or addendums will constitute a disqualification.

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

13 PAYMENTS

The Council for Geoscience will only pay for products that meet the minimum quality standards as set in this specifications document. The Council for Geoscience pays 30 days after the receipt of an invoice.

14 TENDER COMMUNICATION

Technical and tender questions can be directed to Mr. Frans Moshoeu at 012 841 1250 or email fmoshoeu@geoscience.org.za.

15 SUBMISSION OF PROPOSALS

Bid documents may either be couriered to 280 Pretoria Street, Silverton, Pretoria, 0001

OR placed in the tender box before the closing date and time.

Bid documents will only be considered if received by the Council for Geoscience before the closing date and time, regardless of the method used to send or deliver such documents to the Council for Geoscience.

Bidders are required to submit three (3) copies of each file, one (1) original and two copies on the Closing date: 22nd of January 2022 @ 11h00.

Bidders are requested to initial each page of the tender document on the top right-hand corner.

16 PRESENTATION/DEMONSTRATION

The Council for Geoscience reserves the right to request presentations/demonstrations from the short-listed Bidders as part of the bid evaluation process.

17 EVALUATION AND SELECTION CRITERIA

Council for Geoscience has set minimum standards (Gates) that a bidder needs to meet in order to be evaluated and selected as a successful bidder. The minimum standards consist of the following:

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

Administrative Evaluation Criteria (Gate 1)	Functional Evaluation Criteria (Gate 2)	Price and BBEE Criteria (Gate 3)
Only bidders who complied with the administrative requirements will proceed to Gate 2.	Only bidders who met the minimum threshold of 75 points will be evaluated further.	Bidders will be evaluated on Price and BBEE Preferential point system of 80/20.

17.2 EVALUATION AND SELECTION CRITERIA

All tender applications will be evaluated according to the following process:

1. Administrative evaluation (to determine whether the documentation has been completed correctly).
2. Functional Evaluation Criteria
3. Price and BBEE Evaluation Criteria

17.3 Table 1: Documents that must be submitted for Administration

The document that must be submitted	Non-submission may result in disqualification?	
Invitation to Bid – SBD 1	YES	Complete and sign the supplied SBD 1 form
Tax Status Tax Clearance Certificate – SBD 2	YES	i. Written confirmation that SARS may on an ongoing basis during the tenure of the contract disclose the Bidder’s tax compliance status. (Refer Section 4.1.4) ii. Proof of Registration on the Central Supplier Database (Refer Section 4.1.5) iii. Vendor number iv. In the event where the Bidder submits a hard copy of the Tax Clearance Certificate, the Central Supplier Database (CSD) verification outcome will take precedence
Declaration of Interest – SBD 4	YES	Complete and sign the supplied SBD 4 form
Preference Point Claim Form – SBD 6.1	YES	Complete and sign the supplied SBD 6.1 form
Declaration of Bidder’s Past Supply Chain Management Practices – SBD 8	YES	Complete and sign the supplied SBD 8 form

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

The document that must be submitted	Non-submission may result in disqualification?	
Certificate of Independent Bid Determination – SBD 9	YES	Complete and sign the supplied SBD 9 form
Registration on Central Supplier Database (CSD)	YES	The companies must be registered as a service provider on the Central Supplier Database (CSD). If you are not registered, proceed to complete the registration of your company prior to submitting your proposal. Visit https://secure.csd.gov.za/ to obtain your vendor number. Submit proof of registration
Pricing Schedule	YES	Submit full details of the pricing proposal

18 FUNCTIONAL EVALUATION CRITERIA FOR ANION ANALYSIS

The anion analysis evaluation of the functional/ technical detail of the proposal will be based on the following criteria:

Item No	Requirements	Scoring
1.	The bidder is accredited for all elements/species required in the specification table paragraph 4.1. <ul style="list-style-type: none"> • ISO17025 accreditation certificate must be submitted. 	20
	<ul style="list-style-type: none"> • The bidder is accredited for the following four (4) critical elements in anions water analysis: Cl⁻, NO₃⁻, PO₄³⁻, SO₄²⁻ as required in the specification table paragraph 4.1 (ISO17025 accreditation certificate must be submitted) 	15
	<ul style="list-style-type: none"> • The bidder is not accredited for at least four (4) critical elements listed on bullet number 2. 	0

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

2.	The bidder must provide four (4) verifiable reference letters from their clients where anion analysis in water was rendered.	30
	The verifiable reference letters from the clients of a bidder must include:	
	<ul style="list-style-type: none"> • Company name • Company letterhead • Contact person and contact telephone numbers • Description of service rendered • The letter must be signed/endorsed by a duly authorised person 	
	<ul style="list-style-type: none"> • One (1) reference letter or no letter 	0
	<ul style="list-style-type: none"> • Two (2) verifiable reference letters 	10
	<ul style="list-style-type: none"> • Three (3) verifiable reference letters 	20
	<ul style="list-style-type: none"> • Four (4) verifiable reference letters 	30
3.	The bidder must submit a turn-around time plan for anion analysis of 7 days or less not exceeding 14 days per batch estimated at about 50 samples delivered every 2 months.	30
	No turn-around plan or more than 14 days	0
4.	The bidder must submit a relevant diploma or higher scientific qualification of the Technical Signatory/equivalent for each proposed method for anion analysis.	20
	No relevant diploma or higher scientific qualification of the Technical Signatory/equivalent for anion analysis.	0
Total Points		100

The minimum threshold is 75 points and bidders who score less than this will not be evaluated further on Price and BBEE.

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

19.1. FUNCTIONAL EVALUATION CRITERIA FOR METAL ANALYSIS

Item No	Requirements	Scoring
1.	The bidder is accredited for all elements/species required in the specification table paragraph 4.2 <ul style="list-style-type: none"> • ISO17025 accreditation certificate must be submitted. 	20
	<ul style="list-style-type: none"> • The bidder is accredited for the following eight (8) critical elements of metals in water: Ca, Mg, K, Fe, Na, Ni, Cu, Zn as required in the specification table paragraph 4.2.(ISO17025 accreditation certificate must be submitted) 	15
	<ul style="list-style-type: none"> • The bidder is not accredited for eight (8) critical elements listed on bullet number 2. 	0
2.	The bidder must provide four (4) verifiable reference letters from their clients where metal analysis in water was rendered. <p>The verifiable reference letters from the clients of a bidder must include:</p> <ul style="list-style-type: none"> • Company name • Company letterhead • Contact person and contact telephone numbers • Description of service rendered • The letter must be signed/endorsed by a duly authorised person 	30
	<ul style="list-style-type: none"> • One (1) reference letter or no letter 	0
	<ul style="list-style-type: none"> • Two (2) verifiable reference letters 	10
	<ul style="list-style-type: none"> • Three (3) verifiable reference letters • Four (4) verifiable reference letters 	20 30
3.	The bidder must submit a turn-around time plan for metal analysis of 10 days or less not exceeding a month per batch estimated at about 50 samples delivered every 2 months.	30
	No plan or a plan more than a month.	0

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

4.	The bidder must submit relevant diploma or higher scientific qualification of the Technical Signatory/equivalent for each proposed method for metal analysis.	20
	No relevant diploma or higher scientific qualification of the Technical Signatory/equivalent for metal analysis.	0
Total Points		100

The minimum threshold is 75 points and bidders who score less than this will not be evaluated further on Price and BBEE.

20. PRICING SCHEDULE FOR ANION ANALYSIS (YEAR 1)

DESCRIPTION	UNIT OF MEASURE	ESTIMATED QUANTITY	UNIT PRICE FOR YEAR 1	TOTAL PRICE VAT INCLUSIVE FOR YEAR 1
Anion analysis in water	EA	2400		
Discarding of samples for anion analysis samples	EA	2400		
Storage of samples for anion analysis samples	EA	2400		
Return of samples for anion analysis samples	EA	2400		

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

Additional sample preparation procedures (anion analysis)	EA	2400		
Set up fees/overhead costs (anion analysis)	EA	2400		
Total inclusive of VAT for year 1				R

Prices must be fixed for the duration of the project and CGS will deliver the samples. NB: Prices for year 2 will be subject to CPI.

20.1. PRICING SCHEDULE FOR METAL ANALYSIS (YEAR 1)

DESCRIPTION	UNIT OF MEASURE	ESTIMATED QUANTITY	UNIT PRICE FOR YEAR 1	TOTAL PRICE VAT INCLUSIVE FOR YEAR 1
Metal analysis in water	EA	2400		
Discarding of samples for metal analysis samples	EA	2400		
Storage of samples for metal analysis samples	EA	2400		

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

Return of samples for metal analysis samples	EA	2400		
Additional sample preparation procedures (metal analysis)	EA	2400		
Set up fees/overhead costs (metal analysis)	EA	2400		
Total inclusive of VAT for year 1				R

Prices must be fixed for the duration of the project and CGS will deliver the samples.
NB: Prices for year 2 will be subject to CPI.

EVALUATION

Stage 1 – Price Evaluation (80 Points)

Criteria	Points
Price Evaluation	20
$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$	

The following formula will be used to calculate the points for price:

Where

- P_s = Points scored for the comparative price of a bid under consideration
- P_t = Comparative price of bid under consideration
- P_{min} = Comparative price of lowest acceptable bid

Stage 2 – BBBEE Evaluation (20 Points)

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF METAL AND ANION CHEMICAL ANALYSIS IN WATER SAMPLES FOR THE COUNCIL FOR GEOSCIENCE FOR A PERIOD OF TWO (2) YEARS.

○ **BBBEE points allocation**

A maximum of 20 points may be allocated to a Bidder for attaining its BBBEE status level of contributor in accordance with the table below:

BBBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

BBBEE points may be allocated to Bidders on the submission of the following documentation or evidence:

- A duly completed Preference Point Claim Form: Standard Bidding Document (SBD 6.1); and
- BBBEE Certificate.

○ **Joint ventures, consortiums, and trusts**

A trust, consortium or joint venture will qualify for points for its BBBEE status level as a legal entity, provided that the entity submits its BBBEE status level certificate.

A trust, consortium or joint venture will qualify for points for its BBBEE status level as an unincorporated entity, provided that the entity submits its consolidated BBBEE scorecard as if it was a group structure and that such a consolidated BBBEE scorecard is prepared for every separate bid.

Bidders must submit concrete proof of the existence of joint ventures and/or consortium arrangements. The Council for Geoscience will accept signed agreements as acceptable proof of the existence of a joint venture and/or consortium arrangement.

The joint venture and/or consortium agreements must set out the roles and responsibilities of the Lead Partner and the joint venture and/or consortium party. The agreement must also

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clearly identify the Lead Partner, who shall be given the power of attorney to bind the other party/parties in respect of matters pertaining to the joint venture and/or consortium arrangement.

Stage 3 (80 + 20 = 100 points)

The Price and BBBEE points will be consolidated.

• **COUNCIL FOR GEOSCIENCE REQUIRES BIDDERS TO DECLARE**

In the Bidder's Technical response, Bidders are required to declare the following:

Confirm that the Bidders are to: –

- a. Act honestly, fairly and with due skill, care and diligence in the interests of Council for Geoscience;
- b. Have and employ effectively the resources, procedures and appropriate technological systems for the proper performance of the services;
- c. Act with circumspection and treat the Council for Geoscience fairly in a situation of conflicting interests;
- d. Comply with all applicable statutory or common law requirements applicable to the conduct of business;
- e. Make adequate disclosures of relevant material information including disclosures of actual or potential own interests in relation to dealings with the Council for Geoscience;
- f. Avoid fraudulent and misleading advertising, canvassing and marketing;
- g. Conduct their business activities with transparency and consistently uphold the interests and needs of the Council for Geoscience as a client before any other consideration; and
- h. Ensure that any information acquired by the Bidders from the Council for Geoscience will not be used or disclosed unless the written consent of the client has been obtained to do so.

• **CONFLICT OF INTEREST, CORRUPTION, AND FRAUD**

The Council for Geoscience reserves its right to disqualify any Bidder who either itself or any of whose members (save for such members who hold a minority interest in the Bidder through shares listed on any recognized stock exchange), indirect members (being any person or entity who indirectly holds at least a 15% interest in the Bidder other than in the context of shares listed on a recognized stock exchange), directors or members of senior management, whether in respect of Council for Geoscience or any other government organ or entity and whether from the Republic of South Africa or otherwise ("Government Entity")

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- a. engages in any collusive tendering, anti-competitive conduct or any other similar conduct, including but not limited to any collusion with any other Bidder in respect of the subject matter of this bid;
- b. seeks any assistance, other than assistance officially provided by a Government Entity, from any employee, advisor or other representatives of a Government Entity to obtain any unlawful advantage in relation to procurement or services provided or to be provided to a Government Entity;
- c. makes or offers any gift, gratuity, anything of value or other inducements, whether lawful or unlawful, to any of the Council for Geoscience officers, directors, employees, advisors or other representatives;
- d. makes or offers any gift, gratuity, anything of any value or other inducement, to any Government Entity's officers, directors, employees, advisors or other representatives to obtain any unlawful advantage in relation to procurement or services provided or to be provided to a Government Entity;
- e. accepts anything of value or an inducement that would or may provide financial gain, advantage or benefit in relation to procurement or services provided or to be provided to a Government Entity;
- f. pays or agrees to pay to any person any fee, commission, percentage, brokerage fee, gift or any other consideration that is contingent upon or results from the award of any tender, contract, right or entitlement which is in any way related to procurement or the rendering of any services to a Government Entity;
- g. has in the past engaged in any matter referred to above; or
- h. has been found guilty in a court of law on charges of fraud and/or forgery, regardless of whether or not a prison term was imposed and despite such Bidder, member or director's name not specifically appearing on the List of Tender Defaulters kept at National Treasury.

• **MISREPRESENTATION DURING THE LIFECYCLE OF THE CONTRACT**

- a. The Bidder should note that the terms of its tender will be incorporated in the proposed contract by reference and that the Council for Geoscience relies upon the Bidder's tender as a material representation in making an award to a successful Bidder and in agreeing with the Bidder.
- b. It follows therefore that misrepresentations in a tender may give rise to service termination and a claim by the Council for Geoscience against the Bidder notwithstanding the conclusion of the Service Level Agreement between the Council for Geoscience and the Bidder for the provision of the service in question. In the event of a conflict between the Bidder's proposal and the Service Level Agreement concluded between the parties, the Service Level Agreement will prevail.

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- **PREPARATION COSTS**

The Bidder will bear all its costs in preparing, submitting, and presenting any response or tender to this bid and all other costs incurred by it throughout the bid process. Furthermore, no statement in this bid will be construed as placing the Council for Geoscience, its employees, or agents under any obligation whatsoever, including in respect of costs, expenses, or losses incurred by the Bidders in the preparation of their response to this bid.

- **INDEMNITY**

If a Bidder breaches the conditions of this bid and, as a result of that breach, the Council for Geoscience incurs costs or damages (including, without limitation, the cost of any investigations, procedural impairment, repetition of all or part of the bid process and/or enforcement of intellectual property rights or confidentiality obligations), then the Bidder indemnifies and holds the Council for Geoscience harmless from any and all such costs which the Council for Geoscience may incur and for any damages or losses the Council for Geoscience may suffer.

- **PRECEDENCE**

This document will prevail over any information provided during any briefing session whether oral or written unless such written information provided expressly amends this document by reference.

- **LIMITATION OF LIABILITY**

A Bidder participates in this bid process entirely at its own risk and cost. The Council for Geoscience shall not be liable to compensate a Bidder on any grounds whatsoever for any costs incurred or any damages suffered as a result of the Bidder's participation in this bid process.

- **TAX COMPLIANCE**

No tender shall be awarded to a Bidder who is not tax compliant. The Council for Geoscience reserves the right to withdraw an award made or cancel a contract concluded with a successful Bidder in the event that it is established that such Bidder was not tax compliant at the time of the award, or has submitted a fraudulent Tax Clearance Certificate to the Council for Geoscience or whose verification against the Central Supplier Database (CSD) proves non-compliant. The Council for Geoscience further reserves the right to cancel a contract with a successful Bidder in the event that such Bidder does not remain tax compliant for the full term of the contract.

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- **TENDER DEFAULTERS AND RESTRICTED SUPPLIERS**

No tender shall be awarded to a Bidder whose name (or any of its members, directors, partners or trustees) appears on the Register of Tender Defaulters kept by National Treasury, or who have been placed on National Treasury's List of Restricted Suppliers. The Council for Geoscience reserves the right to withdraw an award or cancel a contract concluded with a Bidder should it be established, at any time, that a Bidder has been blacklisted with National Treasury by another government institution.

- **GOVERNING LAW**

South African law governs this bid and the bid response process. The Bidder agrees to submit to the exclusive jurisdiction of the South African courts in any dispute of any kind that may arise out of or in connection with the subject matter of this bid, the bid itself, and all processes associated with the bid.

- **RESPONSIBILITY FOR SUB-CONTRACTORS AND BIDDER'S PERSONNEL**

A Bidder is responsible for ensuring that its personnel (including agents, officers, directors, employees, advisors and other representatives), its sub-contractors (if any) and personnel of its sub-contractors comply with all terms and conditions of this bid. In the event that the Council for Geoscience allows a Bidder to make use of sub-contractors, such subcontractors will at all times remain the responsibility of the Bidder and the Council for Geoscience will not under any circumstances be liable for any losses or damages incurred by or caused by such sub-contractors.

- **CONFIDENTIALITY**

Except as may be required by operation of law, by a court or by a regulatory authority having appropriate jurisdiction, no information contained in or relating to this bid or a Bidder's tender(s) will be disclosed by any Bidder or other person not officially involved with the Council for Geoscience's examination and evaluation of a tender.

No part of the bid may be distributed, reproduced, stored, or transmitted, in any form or by any means, electronic, photocopying, recording, or otherwise, in whole or in part except for the purpose of preparing a tender. This bid and any other documents supplied by the Council for Geoscience remain proprietary to the Council for Geoscience and must be promptly returned to the Council for Geoscience upon request together with all copies, electronic versions, excerpts or summaries thereof or work derived therefrom.

Throughout this bid process and thereafter, Bidders must secure the Council for Geoscience's written approval before the release of any information that pertains to (i) the potential work or activities to which this bid relates; or (ii) the process which follows this bid. Failure to adhere to this requirement may result in disqualification from the bid process and civil action.

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- **COUNCIL FOR GEOSCIENCE PROPRIETARY INFORMATION**

Bidders will on their bid cover letter make a declaration that they did not have access to any Council for Geoscience proprietary information or any other matter that may have unfairly placed that Bidder in a preferential position in relation to any of the other Bidders.

- **AVAILABILITY OF FUNDS**

Should funds no longer be available to pay for the execution of the responsibilities of this bid RFP, the Council for Geoscience may terminate the Agreement at its own discretion or temporarily suspend all or part of the services by notice to the successful Bidder who shall immediately make arrangements to stop the performance of the services and minimize further expenditure, provided that the successful Bidder shall thereupon be entitled to payment in full for the services delivered up to the date of cancellation or suspension.